

iCCOUNTING.ca Privacy Policy

Welcome to the website of iCCOUNTING LIMITED. iCCOUNTING.ca recognizes your right to privacy and is strongly committed to protecting the privacy of all visitors to this website. The intent of this Privacy Policy is to detail our policies and procedures regarding the collection, use or disclosure of personal information of visitors to the iCCOUNTING.ca website. This Policy also lets you know what to do if you do not want your personal information collected when you visit our website and how you can change or delete information you have already provided us.

Your Consent

By providing your personal information to us, you consent to the collection, use and disclosure of your information by iCCOUNTING in accordance with the terms of our Privacy Policy. If we change our Privacy Policy, we will post those changes on this page so that you are always aware of what information we collect, how we use it, and under what circumstances we disclose it. Any changes to our Privacy Policy will be effective and binding on you immediately following the posting of such changes to this website. You agree to review our Privacy Policy from time to time. This Privacy Policy was last modified on October 2009. Please also see our website's Terms of Use for other terms and conditions governing your use of our website and our products and services.

Definitions

"Cookies" means small files sent to your browser from a web server and stored in your computer.

"Information of a Non-Personal Nature" means any non-confidential, non-proprietary information derived from your connection to this website, such as your Internet browser, domain name and referrer link.

"Personal Information" means personally-identifiable information including, without limitation, your name, street address, telephone number, e-mail address, credit card information and food preferences.

Cookies

iCCOUNTING.ca may use Cookies to store and sometimes track information about your use of our website. In addition to improving the general layout of the website, Cookies allow us to customize our website to each visitor's individual preferences. Although most web browsers automatically accept cookies, you can usually change your browser to prevent you from receiving Cookies or to notify you whenever you are sent a Cookie so that you may decide whether or not to accept it. If you decide not to accept a Cookie, you can still enjoy all of the features of our website.

Information of a Non-Personal Nature

As a general policy, with the exception of IP addresses, no Personal Information is automatically collected from visitors to the iCCOUNTING.ca website. iCCOUNTING.ca may gather and analyze IP addresses and certain Information of a Non-Personal Nature regarding website usage by visitors to the iCCOUNTING.ca website. Such data is used in an aggregate form to assist iCCOUNTING.ca in determining general usage patterns and to administer, diagnose problems with, and fine tune the layout of the iCCOUNTING.ca website. We may share non-personal, summary, or aggregate customer data with partners and other third parties at our discretion.

Collection, Use and Disclosure of Personal Information

Certain Personal Information may be voluntarily and knowingly provided to us by visitors to iCCOUNTING.ca.

iCCOUNTING LIMITED shall collect Personal Information of visitors to iCCOUNTING.ca and shall use all commercially reasonable efforts to protect your Personal Information. If you do not want us to have access to your Personal Information, please do not provide it to us. When you do provide your Personal Information, you are authorizing us to use it in accordance with the terms of the Privacy Policy, including your right to limit our use of the Personal Information (see "Who to Contact" below).

iCCOUNTING LIMITED may use Personal Information to contact you, to process and store the Personal Information so that we are able to better understand you and how we can improve our products and services, for editorial, feedback or other fully disclosed purposes, such as to enter you into a contest, respond to a future on-line order or respond by e-mail to an inquiry that you posed on-line. We may also match your Personal Information that you provide to us on this website to information contained in our shipping database. Your

Personal Information may also be used by iCCOUNTING LIMITED, to contact you regarding other products or services which may be of interest to you (including those that we may offer jointly with other companies).

We will not give, sell, rent, or loan any of your Personal Information to any third party (with the exception of third parties performing functions on our behalf who have an obligation to keep your information completely confidential) unless you have authorized us to do so.

iCCOUNTING.ca reserves the right to access and/or disclose Personal Information where required to comply with applicable laws or lawful government requests or, in iCCOUNTING.ca's reasonable opinion, to operate the iCCOUNTING.ca website properly and securely, or to protect iCCOUNTING.ca or visitors to this website. To the extent reasonably possible, iCCOUNTING LIMITED shall attempt to obtain the prior consent of the individual to whom such Personal Information relates prior to disclosure to third parties.

A Note to Parents

iCCOUNTING LIMITED is very sensitive to privacy issues and is committed to protecting the on-line privacy of children and making the Internet safe for our users. As a result, no Personal Information should be submitted to or posted on this site by children under the age of 18 without their parent's or guardian's permission. In addition, if a user younger than 18 wishes to send us Personal Information, he or she must first give us his or her parent's or guardian's e-mail address so that we can obtain their permission. No Personal Information will knowingly be accepted from a child under 18 before this permission is obtained. Be assured that iCCOUNTING LIMITED will not condition a child's participation in any website activity on the child's disclosure of more Personal Information than is reasonably necessary to participate in that activity.

If your child has already provided us with Personal Information, you may ask to see this information for the purpose of correcting it, or ask us to delete this information from our records entirely (see "Who to Contact" below.)

Whom to Contact

We welcome your feedback. If you have questions, comments or concerns about our Privacy Policy, or would like to do any of the following:

See Personal Information that you have already sent us so that you can correct or update it.

Delete your Personal Information from our files once your child under 18 has sent us Personal Information

Ask that we not send you mailings or otherwise contact you

Report any violation of this Privacy Policy

For further information feel free to contact our iCCOUNTING.ca Web Administrator by email at [**webmaster@iCCOUNTING.ca**](mailto:webmaster@iCCOUNTING.ca) or by regular mail at:

1146 Falgarwood Drive, Unit 1
Oakville, ON L6H 2L3
Attention: Webmaster

A complete Personal Information legislation can be reviewed at:
[**http://laws.justice.gc.ca/en/P-8.6/258031.html**](http://laws.justice.gc.ca/en/P-8.6/258031.html)

iCCOUNTING.ca is a provider of bookkeeping services exclusively by Internet.